



SCTE • ISBE

Society of Cable Telecommunications Engineers
International Society of Broadband Experts

Date: Wednesday, March 28, 2018

I. Call to order

Jay Hertel called the meeting to order at 11:30am.

II. Roll call

Amy Lingbeck conducted a roll call. The following persons were present: Jay Hertel, Jeremy Schmeichel Dan Langness. Bill Chatwell, Brad Bixby, Ron Grigsby, Tom Nyman, Cherri Olson, Greg Paulson, George Lipitzky, Amy Lingbeck, Ray Olson, Jeremy Billings, Jon Hoffman

III. Treasurer Report

Cherri Olson provided an updated treasurer report.

Brad Bixby motioned to accept the report and Jeremy Schmeichel seconded the motion.

IV. New business

- a) Conflict of Interest – The following board members need to complete the form:

Mr. Brad Bixby

Mr. Dan Langness

Mr. Joe L. Anderson, BDS,BPE,BPI,BPT

Mr. Matthew R. Thompson, BPT

Mr. Richard E. Grosz

Mr. Thomas J. Nyman

- b) Memberships past due – The following memberships have expired and need to be renewed in order to remain on the board.

Mr. John Shimota

Mr. Kent L. Fuller

Mr. Matthew R. Thompson, BPT

Mr. Richard E. Grosz

Mr. Thomas J. Nyman

- c) Recap of March Training – Overall felt that the training was beneficial. Julie planned to post videos of the even. Jay will follow up to see if those are posted and available for members to view.
- d) CLC Training – CLC is April 10th-12th in St. Louis. Jay, Julie and Amy will be attending. Jeremy has a conflict and Greg, who was an alternate, will be out of the office on personal time.
- e) 2018 Vendor Show Update
 - i. Venue is - Holiday Inn - 3803 13th Avenue South Fargo, ND 58103
 - ii. We do not have a table count at this time. Cherri will follow up.
 - iii. Bill C will reach out to Leigh to see if she can print the posters as she has done in the past.
 - iv. Jon H has the medals and will print the table cards.
 - v. Ray has the TV, Echo, and noise cancelling headphones purchased and will be purchasing gift cards to local businesses if possible. He will complete the order for team hats.
 - vi. Julie had offered to set up the SCTE table. Jay will follow up with her on that item.
 - vii. Bill Davis will purchase the gifts for speakers.
 - viii. Ray has been updating all of our logos and has a vendor identified to make 4 banners and stands. A set of 2 will be kept in each state.
 - ix. We will give away 4 memberships this year.
 - x. Cable Games judges:
 - a. Scorekeeper – Greg Worthman
 - b. Jeopardy game Emcee – Bill Davis
 - c. Cable splicing – Greg Worthman, Brian Johnson

- d. MTDR – Tylor Borchert Springbok
 - e. Drop Connector – Jesse Michaels PCT
 - f. Meter Reading – Joel Godsey Viavi
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- xi. At this time, we do not have any speakers. If you have contacts for vendors that will be able to provide training during the event, please reach out to Jay immediately to make arrangements.
 - xii. Brad Bixby will plan the unofficial golf tournament. He will make all arrangements with the course and be point of contact on the day of the tournament.

V. Adjournment

No additional business was brought before the board. Jay H asked for a motion to adjourn. Jeremy S motioned and Cherri O seconded the motion. Jay Hertel adjourned the meeting at 12:05pm.

Minutes submitted by: Amy Lingbeck