



SCTE • ISBE

Society of Cable Telecommunications Engineers
International Society of Broadband Experts

Date: Monday, May 14, 2018

I. Call to order

Jay Hertel called the meeting to order at 6pm.

II. Roll call

Amy Lingbeck conducted a roll call. The following persons were present: Jay Hertel, Dan Langness, Brad Bixby, Tom Nyman, Cherri Olson, Greg Paulson, George Lipitzky, Amy Lingbeck, Ray Olson, Jeremy Billings, Jon Hoffman, Joe Anderson, Matt Thompson, Tom Heier, Bill Davis, Jon Hoffman, John Shimota, Chad Devier, special guest Matt Aden from SCTE.

III. Treasurer Report

Cherri Olson provided an updated treasurer report.

Julie Bent motioned to accept the report, and Jon Hoffman seconded the motion.

IV. New Business

- a) Jeremy and Amy will be arranging a WebEx on ArcFM, GIS and fiber training. We will plan to share this training session with other Chapters in the region for team points.
- b) There will be no training sessions scheduled in July and August due to workloads in the field.
- c) Brad Bixby will secure a speaker for training on business and commercial services as it relates to BPX/PRI and troubleshooting practices. He will work to secure a room and accommodations at the Dakota Magic Casino. He has been in contact with Cindy at Altel and is looking at the 3rd week of September. A firm date will be determined once final details from the casino are obtained.
- d) October is Expo in Atlanta. There will be no training this month. The Cable Games winner will go as in years past.

- e) November will be the planning meeting. Bill Davis is reserving a room at the Redlin Center in Watertown on November 7th. Hotel accommodations will be available for those who are not traveling back home.
- f) No changes were offered on our Chapter By-Laws. We did discuss the associate member status and indicated that the by-laws do have provisions for associates that do not regularly attend meetings. Brad Bixby motioned to accept the current By-Laws, and Jeremy Billings seconded the motion.
- g) We need to designate a financial review committee. George, Chad, Brad volunteered to assist Cherri. Amy will set up the WebEx once a date has been identified. Jeremy Billing motioned to approve these committee members, and Jon Hoffman seconded the motion.
- h) The board reviewed the duties and assignments for the vendor show set up for Tuesday morning.
- i) The date of May 16th was decided upon for next year's vendor show in Sioux Falls. Amy will send an email to National so that our date gets on the calendar.
- j) Reminder to complete your Conflict of Interest forms if you have not already done so. Deadline is June 30, 2018.
- k) Reminder to pay your membership dues. If you are not current on your membership, you cannot serve on the board.
- l) Matt discussed the significance of SCTE membership and where the value comes from in addition to some of the new features available with Cortex.

V. Adjourn – No other business was brought before the board. Amy motioned to adjourn the meeting, and Julie seconded the motion. The meeting was adjourned at 7:30pm.