



Board Meeting November 17, 2021

Board of Directors Attendance: Jeremy Billings, Ray Olson, George Lipetzky, Jon Hoffman, Paul Kreun, Dan Langness; Patrick Davis, Bill Chatwell, Anthony Sterkel, Holly Hall, Nate Hoekstra

Associate Board Members: Jeremy Schmeichel, Matt Huovinen, Mike Schmit, John Shimota, Rich Grosz, Brett Steele, Chris Latowski, Alex Binstock, Greg Paulson

Region 6 Director Attendance: Tom Heier

Reporting Member: Paul Kreun

Time: 10:03am

AGENDA:

Region 6 Director Attendance: Tom Heier

Reporting Member: Paul Kreun

Time: 10:02 AM

AGENDA ITEMS:

1. **Roll Call** – Non-attendees are crossed off from the above list.
2. **Approve September 27, 2021 Meeting Minutes.**

Motion to accept the last meeting minutes:

- ✓ Made by: Dan
- ✓ Second by: George
- ✓ Unanimous approval: Yes

3. **Treasurer’s Report: Jon Hoffman**

Checking and Savings account balances as of November 16, 2020.

Checking Account: \$

Savings Account: \$

Total balance:

A recap of transactions since our last meeting is below.

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Motion to accept the treasurer's report:

- ✓ Made by: Bill
- ✓ Second by: Dan
- ✓ Unanimous approval: Yes

4. **Matrix Update: Paul Kreun**

Compliance – Currently at 105

Membership – Currently at 41.38

Striving for Excellence – Currently at 130

Training and Development – Currently at 143

Total Current Points – 419.38

5. **2021 Elections:**

Per the Chapter By-Laws, a nomination committee will be appointed help identify the best candidates to run for the office of director. The nomination committee will consist of Nate Hoekstra, Holly Hunter and Paul Kreun. Paul will serve as the committee chairman. If current board members are interested in running for re-election, please submit your biographies to Paul. Ray will be adding them to the Chapter website as well.

The following board member's term expires at the end of 2020.

Bill Chatwell – Midco

Jeremy Billings – Midco

George Lipetzky – Midco

Dan Langness – Sparklight

Patrick Davis – CSG

Vacant position

The call for nominations will be sent on **November 23rd**

Call for nominations ends **November 30th**

Voting begins on **December 1st**.

Voting ends on **December 18th**.

New board members will be announced on **December 21st**.

New board members will be sworn in during our annual meeting on **January 13th**.

6. **2021 Training Topics and Schedule:**

- ✓ January – **Who: Pat**
What: Fiber Basics
When:
Where: Webinar

- ✓ February – **Who: Pat**
What: SCTE Benefits

When:
Where: Webinar

- ✓ March - **Who: Dan**
What: WiFi Basics
When:
Where:

- ✓ May - **Who: TBA**
What: Fargo
When: May 12th

- ✓ September - **Who: Pat**
What: OFDMA
When:
Where:

- ✓ November - **Who: TBA**
What:
When:
Where:

- ✓ November - **Who: All Board members**
What: 2023 Planning Meeting
When: November 15th
Where: Watertown

The board discussed charging for training sessions to recoup funds that have been lost due to the lack of a Vendor Show. Various options were discussed, and the board determined that charging non-members would make the most sense. A nominal \$25 fee will be charged to those who participate but are not current members.

Motion to accept the planned training dates, topics, and associated fees:

- ✓ Made by:
- ✓ Second by:
- ✓ Unanimous approval:

7. 2021 Vendor Show - Fargo, May 12th

Vendor Show Committee

- Show Managers Ray Olsen, Jon Hoffman
- Cables Games, Jeopardy- Jon Hoffman
- Medals Jon Hoffman (Do not proceed until March)

Sponsors- Leave levels as they have been in the past. Possibly add a Refreshment Sponsor

Go-NoGo date April 1st.

- ✓ Made by:
- ✓ Second by:
- ✓ Unanimous approval:

8. 2021 Budget

With the loss of income from the Vendor Show, the board previously had agreed upon charging non-members for training sessions. Additional avenues of revenue that the board agreed upon included requesting vendors for a minimum of \$100 to sponsor the Chapter and charging for virtual vendor events. The sponsorship will include more frequent posts to the Chapter Facebook page with a link to the vendor's website to promote it. Vendors who provide specific product training, demo new products, tools, or enhancements to existing products, aka, Virtual Vendor events, will be charged \$300, with the option to have multiple demonstrations at one time. Each demonstration would carry a fee of \$300.

Projected Revenue

Non-Member Registration	\$
Vendor Sponsorship	\$

Projected Expense

Training Seminar Expense
Miscellaneous
Donations
Cable-Tec Expo Reimbursement

Motion to approve 2022 budget and potential revenue:

- ✓ Made by: Dan
- ✓ Second by: Nate
- ✓ Unanimous approval: Yes

9. National Meeting Overview – Tom Heier

10. Other Chapter business:

Sweatshirt and other apparel. Tabled until we are sure we are having the Vendor Show

Nathan has a connection for an embroider.

Motion to adjourn the planning meeting:

- ✓ Made by: Jon
- ✓ Second by: Dan
- ✓ Unanimous approval: Yes

The 2021 planning meeting was adjourned at 1:46