

Board Meeting January 11, 2022

Board of Directors Attendance: Jeremy Billings, Ray Olson, George Lipetzky, Jon Hoffman, Paul Kreun, Dan Langness, Patrick Davis, Bill Chatwell, Anthony Sterkel, Holly Hall, Nate Hoekstra, Caleb Anderson

Associate Board Members: Jeremy Schmeichel, ~~Matt Huovinen~~, Mike Schmit, John Shimota, Rich Grosz, Brett Steele, ~~Chris Latowski~~, Alex Binstock, ~~Greg Paulson~~

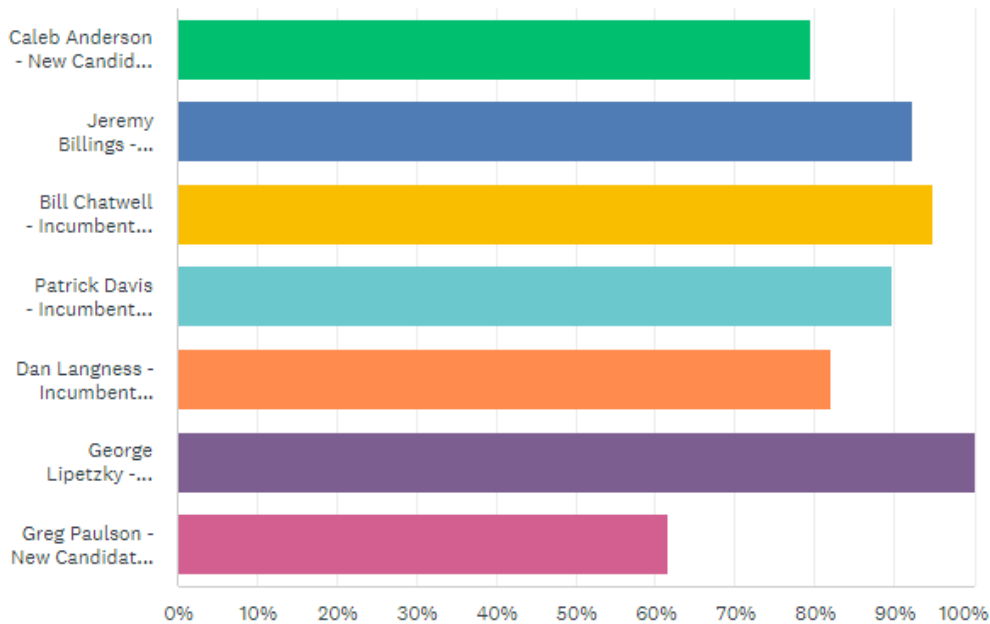
Region 6 Director Attendance: Tom Heier

Reporting Member: Paul Kreun

Time: 11:30am

AGENDA:

1. **Roll Call:**
 - Non-Attendees crossed off above.
2. **Welcome new board member – Caleb Anderson**
 - ✓ Full Election results below.



3. **Election of Officers**

- ✓ Section 2: Election. Election of officers must be held at the annual meeting of the board of directors. Officers shall be elected by the newly elected board of directors. (a) The term of office for officers shall be one year (except for the secretary and treasurer who shall serve a minimum of two years) and they shall serve in their position until

their successors are elected and qualified. (b) Only board members shall be eligible for officer positions. (c) The chapter board officer structure shall not mimic a member's company management structure. If this requirement cannot be met, then a chapter must submit documentation to Headquarters detailing the reasons why this cannot be met and a waiver may be obtained. (d) In the case of multiple candidates for an elected position for one of the officers of the board, ballots will be prepared listing the names of all candidates for that position. Each eligible voter should cast a vote for their first choice. In the event of a tie for first place, a second round of voting will be used to select a winner. In the second round of vote counting, only the tied candidates will be placed on the ballot. Each eligible voter should cast a vote for their first choice. In the unlikely event that after all votes are counted and no candidate has been declared a winner, the remaining tie will be resolved via a coin toss in accordance to Article V Section 2(g).

- ✓ Section 3: Commencement of Term. (a) The term of office for the officers shall commence immediately following election to the office after the new board is seated. Officers shall serve until their replacement is elected and seated. (b) The headquarters of the Society of Cable Telecommunications Engineers shall be notified of the results and/or any changes of officers within fifteen (15) days following the election or change. Notification shall be made on the chapter/meeting group Leadership Contact Form.
- ✓ Section 4: Term Limits. (a) The President, Vice President and Chair positions are allowed two re-elections for a maximum term limit of three years. Secretary and Treasurer positions are allowed one re-election for a maximum term limit of four years. Once an officer reaches their maximum time elected to that position, they would need to sit out from 2022 Chapter Bylaws 6 that position for at least one year before being eligible to be re-elected to the same officer position, and their term limit resets.
- ✓ President will serve a 1-year term. Ray Olson has served two one-year terms
- ✓ Nominations: Ray Olsen
 - Motion by Paul for Ray to serve as President
 - Second by: Jeremy
 - All approved **Y**
- ✓ Vice President will serve a 1-year term. Bill Chatwell has served two one-year terms
- ✓ Nominations: Dan Langness
 - Motion by Holly for Dan to serve as Vice President
 - Second by: Nate
 - All approved **Y**
- ✓ Treasure will serve a 2-year term. Jon Hoffman has served one two-year term
- ✓ Nominations: Jon Hoffman
 - Motion by Nate for Jon to serve as Treasure
 - Second by: Bill
 - All approved **Y**
- ✓ Secretary will serve a 2-year term. Paul Kreun is acting Secretary as a replacement and has not served a term.
- ✓ Nominations: Paul Kreun
 - Motion by Anthony for Paul to serve as Secretary
 - Second by: George
 - All approved **Y**
- ✓

4. Adjourn after placement of new officers.

Motion to adjourn:

- ✓ Made by: Jeremy
- ✓ Second by: George

- ✓ Unanimous approval: **Yes**

Board reconvened at Time? 11:39

1. Approve November 17, 2021 Meeting Minutes

- ✓ Tabled until the February Meeting

2. Review/Approve Chapter By-Laws – We have a new set of By Laws this year to read and review.

- ✓ Tabled until next meeting so they could be reviewed.

Motion to approve Chapter By-Laws:

- ~~✓ Made by: ?????~~
- ~~✓ Second by: ?????~~
- ~~✓ Unanimous approval: **Yes**~~

3. Treasurer's Report: Jon Hoffman – Checking and Savings accounts as of 1/7/2022. 4th Quarter financials have been submitted.

- ✓ Survey Monkey yearly fee
- ✓ Refund for Nate Hoekstra Hotel in Atlanta for Expo \$
- ✓ Motion to accept the treasurer's report:
 - ✓ Made by: George
 - ✓ Second by: Dan
 - ✓ Unanimous approval: **Yes**

We need to appoint a financial review committee for 2021.

Bill and Mike volunteered for the financial review committee.

4. Matrix Update – Paul Kreun

Compliance – Currently at 105 points. We will receive additional points for Q4 Financials.

Membership – Currently at 43.45 points..

Striving for Excellence – Currently at 130 points.

Training and Development – Currently at 143 points.

Total Current Points – 421.45

Who would be interested in watching the matrix and ensuring we are in compliance?

5. 2022 Training Session:

- ✓ Each person or group is responsible for arranging the necessary information for their training session. This includes any flier information and webinar requests to National.

At this time I do not have my notes on what we decided

6. Vendor Show – Fargo, May 12, 2022

- ✓ Ray has signed a contract with the Holiday Inn in Fargo. If we decide to cancel we must do by January 12th in order to avoid a fee.
- ✓ Holly and Dan worked on sending out a survey to our vendors to get a feel for whether they would attend our show on May 12th? Dan said the results are about 60% say yes with a lot saying they will wait

to see what the case count is at the time. Holly do you have a guess on how many vendors were included on the survey?

- ✓ Discussion on vendor communication regarding this year's Vendor Day to keep them engaged. Below from last year's discussion
 - Gold Sponsor \$1,000 – May '22-'23 – large company logo on posters, logo and hyper link to their site on our SCTE site, medium logo on technical session posters and logo on all technical session flyers.
 - Silver Sponsor \$600 – – May '22-'23 – medium company logo on posters, logo and hyper link to their site on our SCTE site, medium logo on technical session posters and logo on all technical session flyers.
 - Bronze Sponsor \$350 – – May '22-'23 – small company logo on posters, company name on our SCTE site, logo on all technical session flyers.
 - Sponsor a training event – sponsored by X company \$100. Event sponsorship.
 - Looking for a chair to oversee the Vendor Day
- ✓ If we have a live show we need to vote on door prizes like a TV. We also need to vote on cable game gift cards like in the past. Cost \$465
- ✓ I believe SCTE will require a waiver for all attendees this year for live events

7. **CLC – Chapter Leadership Conference 2022 – March 23rd 24th.**

- ✓ THE NEED FOR SPEED: CHAPTER LEADERSHIP CONFERENCE 2022
The SCTE Chapter Leadership Conference program is specifically designed to address the issues most important to SCTE chapter volunteer leaders. Our goal is for each chapter leader to leave the conference with an arsenal of new ideas and best practices to drive the value of SCTE membership through continual engagement via chapter training and network activities. Attendees will leave SCTE Chapter Leadership Conference energized and encouraged by the successes of other chapters.

The 2022 Chapter Leadership Conference is March 23 - 24 in Indianapolis, Indiana, at the Hilton Downtown. More details will be released soon.

National would really like this to be an in-person event this year. Do we want to send two board members this year? We have received 2 complimentary passes.

Paul and Dan intend to go

- ✓ Made by: Jon
- ✓ Second by: Anthony Sterkel
- ✓ All Approved.

8. **Additional Business** – Each board member needs to sign confidently clause 4/30. Each member needs to be a national member. Also make sure we all review the bylaws.

9. **Motion to Adjourn** –

- ✓ Made by: Bill
- ✓ Second by: George
- ✓ All Approved.
- ✓ Ray adjourned the meeting at 12:25pm